



**Second:** Commissioner Wagner

**Vote: Motion Carried**

Aye: Naugle, Wagner, James, Roberts, Roberts, Wood and DeBardeleben

Nay: Taylor

**The following ratifications were presented by Chairman Kalif and voted on in total:**

- c. **Ratify Enclosing a Portion of Guest House Porch & Converting Carport into Enclosed Garage (T3E Estate & T3R Single-Family Residential Zones), Michael & Carolyn Christovich, 829 E Scenic Drive Parcel # 0413C-02-001.000**
- d. **Ratify Repairs to Gate & Fence (T3E Estate Zone), JB Design-Build Inc as agent of Cliffe Laborde, 715 E Scenic Drive, Parcel #0413C-02-030.000**
- e. **Ratify Fence (T3E Estate & T3R Single-Family Residential Zones), Crane Builders as agent of John S Adams, 543 E Scenic Drive, Parcel #0413D-03-015.000**
- f. **Ratify Minor Repairs (T4L Limited Mixed-Use Zone), Brett Garcia as agent of Joanne L & John G Jr Curren, 120 Fleitas Avenue, Parcel # 0413E-01-019.000**
- g. **Ratify Door from Previously Approved COA (T4+ Mixed-Use Zone), Nicaud Holdings LLC, 111 W Scenic Drive, Parcel #0313H-02-082.001**
- h. **Ratify Stair Material form Previously Approved COA (T3E Estate Zone), Charles Merritt, Jr., 427 E Scenic Drive, Parcel #0413E-01-008.000**

**Motion to Approve:** A motion was made by Commissioner Roberts to Ratify items c, d, e, f, g and h.

**Second:** Commissioner DeBardeleben

**Vote:** Unanimous

**Old Business:** Malcolm Jones, City Attorney, clarified the open meeting laws. The Commissioners cannot email back and forth discussing projects or vote on projects. But Commissioners can ask for clarification (i.e. what is the roof material, how tall is the building, etc.). Emails may only cover routine administration. A good practice is to only reply to the person that sent the email as opposed to everyone in the email.

**Other Business/Public Comment:** n/a

**Adjournment:** Commissioner Naugle made a motion to adjourn the meeting at 6:52pm

**Second:** Commission Wagner

**Vote:** Unanimous